

Bid Board Notice

PROCUREMENT ID: FHA-C84

TITLE: Dental Supplies for the Oral Health Literacy Campaign

ISSUE DATE: March 30, 2012

THIS SOLICITATION SHALL BE MADE IN ACCORDANCE WITH THE SMALL PROCUREMENT REGULATIONS DESCRIBED IN COMAR 21.05.07

MARYLAND DEPARTMENT OF TRANSPORTATION CERTIFIED MINORITY BUSINESS ENTERPRISES ARE STRONGLY ENCOURAGED TO RESPOND TO THIS SOLICITATION.

Each Offeror/Bidder must indicate their eMaryland Marketplace (eMM) vendor number on the bid sheet submitted at the time of their response to a solicitation.

eMM is an electronic commerce portal administered by the Maryland Department of General Services. Questions and Department responses, addenda, and other solicitation related information will be provided via eMM.

FHA will be posting awards on eMM for all solicited small procurements over \$5,000. Therefore, we request that you include your eMM number on the bid sheet. Registration is free. Go to <https://ebidmarketplace.com/> and click on “Registration” to begin the process then follow the prompts. For assistance in the registration process, please call 410-767-1492.

Summary Statement

The DHMH Office of Oral Health (“Office” or “OOH”) is seeking the services of a vendor to provide the dental supplies such as 40,000 children toothbrushes and toothpastes, and deliver the specified items distributed equally to the listed Maryland local health departments and public health agencies.

Description of Services to be Performed

The Office is seeking a vendor to provide the following dental supplies:

All specified dental supplies listed in **Attachment B** should be shipped to the listed Maryland local health departments and public health agencies identified in **Attachment A**. The vendor should provide detail line item budget for each specified dental supply, and shipping and handling in **Attachment B**.

For clarity purposes in this solicitation notice, the services involve the following responsibilities:

1. **Delivery:** All dental supplies listed in **Attachment B** should be delivered to the locations listed in **Attachment A** no later than 12 PM on Monday, April 30, 2012.
2. **Lead:** The following OOH contact will be responsible for all final decisions regarding the services being requested:

Joseph Redd, MA
Administrator

Office of Oral Health
201 W. Preston Street, Room 427
Baltimore, MD 21201
jredd@dhmh.state.md.us
Telephone: 410-767-3084
FAX: 410-333-7392

Contract/ Term

The contract term for this solicitation shall be approximately April 13, 2012 to April 30, 2012.

Billing

The contractor shall invoice the Department upon delivery and approval of all materials.

ISSUING OFFICE

Harry Goodman, DMD, MPH
Director, Office Oral Health
Department of Health and Mental Hygiene
201 W. Preston Street, Room 425
Baltimore, MD 21201
Hgoodman@dhmh.state.md.us
Telephone: 410-767-5942
FAX: 410-333-7392

PROCUREMENT OFFICER

Michael Trombetta
Family Health Administration
201 West Preston Street, Room 306
Baltimore, Maryland 21201
Phone: (410) 767-5039; Fax: (410) 333-7106
mtrombetta@dhmh.state.md.us

Bid Page

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SUBMISSION DEADLINE: April 9, 2012 at 10:00 A.M. (Due to the time constraints, bids/proposals may need to be either overnighted or hand-delivered to meet the submission deadline. This bid page must be placed in an envelope labeled "Financials". The submission envelope must be labeled with: the offeror's name and business address; 2) submission deadline date/time; 3) title and procurement I.D. number. Bids/proposals not submitted in the specified manner and/or late submissions will not be considered. Vendors who hand-deliver bids must ask the security desk to telephone the **Procurement Officer** at 410-767-5039.

Company or Individual Name: _____

Federal Tax ID OR FEIN#: _____

Contact Person: _____

Address: _____

Telephone: _____ Fax: _____

E-Maryland Vendor ID: _____

Total price for this project (Grand Total of Attachment B): _____

The attached Bid Page is considered as part of your proposal. Please mail the completed bid page and a copy of the Approach Document to the **Procurement Officer** listed in the Bid Board Notice in the manner specified above.

ATTACHMENT A

Maryland Department of Health and Mental Hygiene, Office of Oral Health
List of Local Health Departments
PLEASE SHIP TO IDENTIFIED MARYLAND LOCAL HEALTH DEPARTMENTS

	Local Health Department/Public Health Agency	Primary Contact Name	Address	Dental Supply Breakdown
1	Allegany County	Leslie Stevens, RDH, BS	Allegany County Dental Clinic 12503 Willowbrook SE Brook Building 12503 Cumberland, MD 21501	Toothbrushes: 1600 Toothpastes: 1600
2	Anne Arundel	Deborah Rodriguez, DDS	3 Harry S Truman Parkway Annapolis, MD 21401	Toothbrushes: 1600 Toothpastes: 1600
3	Baltimore City	Patricia Bell-McDuffie, DDS	1001 E. Fayette St Baltimore, MD 21202	Toothbrushes: 1600 Toothpastes: 1600
4	Baltimore County	Cindy Kaiser, RDH, BS	6401 York Road, 3 rd Fl Baltimore, MD 21212	Toothbrushes: 1600 Toothpastes: 1600
5	Calvert County	Tammy Halterman	975 Solomons Island Road N. Prince Frederick, MD 20678	Toothbrushes: 1600 Toothpastes: 1600
6	Caroline County	Laura Patrick, RN, BSN	403 S. 7 th Street Room 268 Denton, MD 21629	Toothbrushes: 1600 Toothpastes: 1600
7	Carroll County	Lois Bankert	290 South Center Street Westminster, MD 21158	Toothbrushes: 1600 Toothpastes: 1600
8	Cecil County	Christine Barclay, RN, BSN	401 Bow Street Elkton, MD 21921	Toothbrushes: 1600 Toothpastes: 1600
9	University of MD, Dental School Perryville	Patti Zimmer	4863 Pulaski Highway Principio Health Center Suite 200 Perryville, MD 21903	Toothbrushes: 800 Toothpastes: 800
10	Charles County	Judy Cooper	4545 Crain Highway White Plains, MD 20695	Toothbrushes: 1600 Toothpastes: 1600
11	Dorchester County	Jeanie Holtz	814 Chesapeake Drive Cambridge, MD 21613	Toothbrushes: 1600 Toothpastes: 1600
12	Frederick County	Monica Grant	350 Montevue Lane Frederick, MD 21702	Toothbrushes: 1600 Toothpastes: 1600

	Local Health Department	Primary Contact Name	Address	Dental Supply Breakdown
13	Garrett County	Cynthia Heselbach, RDH, BS	1025 Memorial Drive Oakland, MD 21550	Toothbrushes: 1600 Toothpastes: 1600
14	Garrett County	Cynthia Heselbach, RDH, BS	1025 Memorial Drive Oakland, MD 21550	Toothbrushes: 1600 Toothpastes: 1600
15	Harford County	Marcy Austin	2204 Hanson Road Bel Air, MD 21014	Toothbrushes: 1600 Toothpastes: 1600
16	Howard County	Lisette Osborne	7178 Columbia Gateway Dr Columbia, MD 21046	Toothbrushes: 1600 Toothpastes: 1600
17	Kent County	Mavis Jones, RN	125 South Lynchburg Street Chestertown, MD 21620	Toothbrushes: 1600 Toothpastes: 1600
18	Montgomery County	Katharine Lyter, MHA, BS, RDH	MCDHHS Public Health Dental Programs 1335 Piccard Drive Health Center, 1st floor Rockville, Maryland 20853	Toothbrushes: 1600 Toothpastes: 1600
19	Prince George's County	Debony Hughes, DDS	3003 Hospital Drive Ste 1048 Cheverly, MD 20785	Toothbrushes: 1600 Toothpastes: 1600
20	Somerset County	Barbara Parsons, R.N.	7920 Crisfield Highway Westover, MD 21871	Toothbrushes: 2400 Toothpastes: 2400
21	St. Mary's County	Libby Blair, RN, MS	21580 Peabody Street Leonardtown, MD 20650	Toothbrushes: 1600 Toothpastes: 1600
22	Talbot County	Mary O'Brien	100 South Hanson St. Easton, MD 21601	Toothbrushes: 1600 Toothpastes: 1600
23	Washington County	Patrica Van Story, DDS	1302 Pennsylvania Ave P.O. Box 2067 Hagerstown, MD 21742	Toothbrushes: 1600 Toothpastes: 1600
24	Wicomico County	Susan Russell, RDH	705 North Salisbury Blvd. Salisbury, MD 21801	Toothbrushes: 1600 Toothpastes: 1600
25	Worcester County	Krista Hill	107 William Street Berlin, MD 21811	Toothbrushes: 1600 Toothpastes: 1600

ATTACHMENT B

Maryland Department of Health and Mental Hygiene, Office of Oral Health

List of Dental Supplies

Line Item Budget (4/16/12 to 4/30/12)

Grand Total Cannot Exceed \$25,000

PLEASE PROVIDED BEST PRICE FOR THE QUANTITY REQUESTED WITH SHIPPING & HANDLING INCLUDED

	Item	Description	Total Quantity [units]	Total Cost of Quantity	Total Shipping & Handling Cost	Total
1	Child's decorated toothbrush	28 tufts of soft DuPont tynex bristles	40,000			
2	Toothpaste - Children's Sparkle .85 oz. Tube	Fluoridated Crest toothpaste available in gel in sparkle fun flavor (bubble gum)	40,000			
Grand Total						

ORGANIZATION'S NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

FEDERAL IDENTIFICATION NUMBER: _____

BY SIGNING THE ABOVE, VENDOR AGREES TO THE SCOPE OF SERVICE OF THIS IFB FHA-C84.